



TIME MANAGEMENT PROGRAM

TAKE CONTROL OF YOUR TIME & GET MORE FROM LIFE

Strong time management skills provide the tools to accomplish business objectives more effectively and efficiently, so you can keep up, get ahead, and experience the freedom of a balanced work life.

OVERCOME YOUR TIME MANAGEMENT CHALLENGES

Imagine what having more time would do; to be able to finish critical tasks, spend more time with team members, plan ahead on future projects, or even leave work early to enjoy some personal time.

Would investing in a time management course be worth leveraging a 10-30% efficiency gain in your week? KerrHill's 4-hour Time Management Program is designed to do just that.



**MASTER TIME MANAGEMENT
4-HOUR IMPACTFUL WORKSHOP
TOP RATED PROGRAM**

Key Program Takeaways

- Understand how personal behaviors impact time management
- Manage over-committing to others
- Stay focused on the critical few vs. the trivial
- Understand the value of what your time is worth
- Estimate realistic time on tasks
- Delegate with clarity & confidence
- Identify personal barriers that hold you back from change

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Advancing People In BusinessSM

EXPERIENCE A TRANSFORMATIVE TIME MANAGEMENT PROGRAM

“98% of professionals struggle with time management, yet few have ever invested in learning an effective time management system.” - George Phirippidis, KerrHill CEO

WHAT YOU'LL EXPERIENCE

- Interactive group exercises
- Different time management methods
- Understanding personal time barriers
- Insights into your personalized DISC assessment
- Actionable personal development goals

WHY CHOOSE KERRHILL?

- Over 34 years of proven training success
- Our trainings are engaging, challenging, thought-provoking, and fun, for a transformative learning experience
- Learnings stick and tools are easy to apply

TIME MANAGEMENT PROGRAM OVERVIEW

- Designed for:** Professionals seeking to improve their time management skills
- Format:** Available in-person or virtually
- Length:** 4-hour workshop
- Location:** Onsite at client location or at an offsite meeting facility
- Cost:** \$695 per person
- Group size:** 6-20 people
- Workshop includes:** All course materials and a personalized DISC Time P.L.U.S. Report to help participants understand their personal time wasters.

Workshops are held throughout the year
[Register online](#) or [contact us](#) at info@kerrhill.com